



FULL DAY WORKSHOP

9:00 - 9:30	WELCOME & INTRODUCTIONS	Margaret McRoberts, <i>Stella Sustainability</i> CEO/Owner - Leadership, <i>from your organization</i>
9:30 - 10:15	SUSTAINABILITY 101 & GREENHOUSE GAS EMISSIONS <i>What is sustainability? Let's get beyond the buzz words. What is Climate Change and why do greenhouse gas emissions matter?</i>	Stella Sustainability staff
10:15 - 10:30	QUESTIONS & ANSWERS	Stella Sustainability staff
10:30 - 10:45	BREAK	
10:45 - 11:30	SYSTEMS THINKING <i>Why is it important to approach sustainability using systematic thinking? Let's learn how to treat the root cause of a problem vs. the symptoms.</i>	Stella Sustainability staff
11:30 - 1:00	LUNCH	
1:00 - 2:30	HOW TO CONDUCT YOUR OWN SUSTAINABILITY ASSESSMENT <i>We will thoroughly explain the Stella Sustainability assessment sheets and answer any questions. We will offer suggestions for what we identified as problem areas during our first tour of your organization. We want everyone to feel comfortable using the sheets to assess their department or job.</i>	Stella Sustainability staff
2:30 - 3:15	BREAK	
3:15 - 4:45	DIGGING DEEPER - TECHNICAL EXPERTISE <i>This is a time to go more in-depth on sustainability violations or issues that your organization is facing. This time will ensure that staff have a good knowledge base to conduct the assessment and begin planning for phase two. Topics could range from energy and water efficiency to materials to employee health and safety to greening your supply chain to financing sustainability. The depth and scope of this section is entirely up to you.</i>	TBD depending on subject matter
4:45 - 5:15	QUESTIONS & ANSWERS, CLOSING REMARKS	Stella Sustainability staff & selected members of your organization